

## **1.1 Communication Assistant Assessment Report Template**

Title page:

**R v \*\*\*\*\***

**Court appointed Communication Assistant Report  
and Recommendations in respect of vulnerable defendant:**

**Vulnerable Persons (VP) name**

**Age:**

Report prepared at the request of

Author:

Date:

This report is confidential and is intended only for the parties and the court in this case.

It should not be disclosed outside these proceedings without the permission of the court. This report is for advice only and is not evidence in the case.

## 2 Table of Contents (Page)

### Sections 1 - 8

#### Section 1: Purpose of the Communication Assistant role

- My role as a Communication Assistant is to assess VP's speech, language and communication abilities and to provide recommendations and practical advice to assist others when communicating with him.
- Implementation of these recommendations is essential for all who are speaking in justice proceedings to enable VP to understand what is said and maximally participate.
- My role is to support all those involved.
- I am not instructed as expert witness.
- I cannot give an opinion on the accuracy of the VP's recall of the facts in this case, nor can I give an opinion on whether he is telling the truth.

This reports' scope is restricted to describing VP's current language and communication profile. The following may not be included in this report: VP's earlier language, literacy, learning and social developmental history; any family history of language difficulties; and any factors or diagnoses that might have contributed to, or help to explain current VP's profile of language skills.

#### Section 2: Conclusions of Assessment

#### Section 3: Recommendations for the Court prior to trial commencing:

	Strategies	Example	Rationale

#### Section 4: (NB: not included for vulnerable witnesses)

Recommendations for Special Measures when the Defendant is listening to evidence and proceedings in court:

	Strategies	Example	Rationale

#### Section 5:

Recommendations for Special Measures when the Defendant is giving evidence in a Court proceeding:

	Strategies	Example	Rationale

#### Section 6: Background, instructions, chronology

**Section 7: Defendant Speech Language Therapy Assessment Details**

2.1.1 General Observations

2.1.2 Attention, Listening and Behavior

2.1.3 Auditory Comprehension / Understanding of Language

2.1.4 Spoken Expression (Expressive Language)

2.1.5 Speech Sound Intelligibility

2.1.6 Reading Abilities

2.1.7 Conversational Pragmatics